

INTERNATIONAL STUDENT ADMISSIONS CHECKLIST (GRADUATE)

(Revised, October 21, 2020)

Each student is required to obtain validation of academic transcripts through a transcript evaluation agency. Students may choose the agency through which this service is provided. Examples of some reputable agencies include Worldwide Education Consultant Services, Inc., Transcript Research, Educational Perspectives and Educational Credential Evaluators. Prior to selecting a transcript evaluation agency, it is highly recommended that students research an agency's track record, fee structure, translation requirements, the general timeframe required to complete an evaluation and other relevant factors. Information regarding the costs and policies of a transcript evaluation agency may generally be obtained from its official website.

Note: Prospective student athletes may submit NCAA transcript evaluation documentation in lieu of an external transcript evaluation from agencies which typically provide this service for a fee.

Consult with your academic department or adviser to determine if there are any required standardized test scores, e.g., the GRE, which you must submit as a part of your application package.

The University of Arkansas at Pine Bluff requires that all international students certify that they have the necessary financial resources required to cover the estimated cost of matriculation as set forth on the UAPB Financial Statement. Available financial resources may include academic or athletic scholarships, research assistantships, personal savings, parental support or third party financial assistance. If you are seeking a scholarship or other financial assistance from UAPB, make sure that you are informed of the anticipated dollar amount of your award _____ you complete these forms. Otherwise, the information you provide on the form may be inaccurate or incomplete, requiring revision and resubmission at a subsequent date in the admissions review process.

UAPB Affidavit of Support: This form demonstrates who will be responsible for financial support for the international student applicant and that sufficient funds are available to meet necessary expenses not covered through scholarship or other assistance. _____.

Form I-134, Affidavit of Support: This U.S. Government form complements the UAPB Affidavit of Support by providing detailed information of the financial assets held by the parent or sponsor. _____
_____ The following supporting documentation is also required:

A letter from an officer of a bank or other financial institution where the sponsor has an account identifying the date account opened, total amount deposited for the past year and the present balance. The letter should have a bank stamp or, alternatively, be notarized.

A letter from the sponsor's employer on business stationary showing the date and nature of employment, salary paid and whether the position is temporary or permanent.

If self-employed, the sponsor may submit a copy of the last income tax return or a report of commercial rating concern. If your sponsor does not have this documentation, they may submit other relevant information, e.g., audited financial statements or a notarized letter stating the source and nature of income received. If the sponsor is retired, it is important to indicate the nature or source of funds available to assist the student.

